

Liberty Pines Academy PTO Minutes

March 12, 2020

1. **Welcome/Call to Order:** Melissa Woody called the meeting to order at 10:05 AM.
2. **Attendance:** Erin Gulden, Heather Gilbert, Marty Kondal, Melissa Ochoa, Nicole Gamble, Erin Bragg, Gayle Cormier, Melissa Woody, Traci Hemingway, Bre Willman, Shannon Valentine, Elaina Sinner and Robyn Cebulko.
3. **Approval of Minutes:** Bre Willman motioned to approve the February meeting minutes. Erin Bragg seconded the motion and all present were in favor.
4. **Sunshine Chair:** Stephanie Cross was not present and had no report.
5. **Principal and Officer's Reports**

a. **Principal's Report** – Mrs. Hemingway reported on the following:

- i. The new addition is moving right along. The floors have been poured. Mrs. Hemingway plans to share pictures. This summer, new flooring will be installed in the main hallway from the bandroom to the parent pick up doors, which will match the new flooring installed last summer in the cafeteria and a portion of the main hallway. To keep the blue stripe that the young students use to walk single file down the hallway, a blue strip of flooring will be installed. Mrs. Hemingway shared samples of the flooring.
- ii. At a previous meeting, Mrs. Hemingway announced that Mrs. Humphries left to move to Georgia. Mr. James was a long-term substitute for her class. Mrs. Hemingway is happy to report that Mrs. Humphries is coming back to LPA as her husband is no longer being transferred.

b. **President** – Melissa Woody reported on the following:

- i. Melissa is in the process of forming a nomination committee for various PTO positions for the 2020-2021 School Year. This committee consists of two executive board members plus 2-3 others. The executive board positions have a 2 year term limit

except for the treasurer position which has a 1 year limit. With respect to the executive board, we will need to fill the VP fundraising and the treasurer positions as the term limits have been reached. With respect to all positions, the nominating committee contact person will reach out to the person currently serving in a PTO position and ask if they wish to serve again next year. If they do not, the nominating committee must find someone else to fill the role. At Night of the Arts, the new executive board will be announced. We have already done the planning for fundraising for next year, so the new VP Fundraising person will just need to execute PTO's existing plans. This way, it will not be too overwhelming. The person who takes on VP Fundraising will have plenty of support from the executive board.

- c. **1st VP Fundraising** – Bre Willman reported on the following:
 - i. Spring Carnival—There will be a prize for the class purchasing the most tickets. The prize will be a Chick-fil-A meal for the class. We currently have 25 games. We will find a use for all volunteers who have signed up (despite that we have 25 and not 30 games). We have lighting and toilets lined up. Everything else for the carnival is done.
 - ii. 8th Grade Field Trip Shirts—After Spring Break, the design for these shirts will be reviewed and they will be ordered.
 - iii. Bravoz—This fundraiser is over. We netted \$720 profit.
 - iv. We are currently looking into selling tickets to a Jumbo Shrimp game. We are waiting for them to release their calendar. Tickets would cost \$25 each, with \$5 per ticket going back to LPA.
 - v. Next year, we plan to do more spirit nights with local restaurants/vendors.

- d. **2nd VP Membership** – Stephanie Cross was not present and had no report.

- e. **Treasurer** – Robyn Cebulko distributed the State of the Bank as of March 12, 2020. PTO started off the period with a Vystar balance of

\$39,903.90. We have collected total income of \$3,341.01 for the period, with about \$1,500 so far from the carnival. Expenses for the period were \$396.83. The PTO ending balance was \$42,848.08.

- f. **Secretary** – Shannon Valentine had no report.

6. Committee Chair Reports

- a. **Hospitality/Staff Appreciation Week** –Melissa Ochoa reported that the staff appreciation gift will be coolers this year. Melissa Woody shared a photo of the coolers. Everything is on track for the week. Melissa and Diana are doing a fabulous job organizing staff appreciation.

- b. **Paint the Rocks Family Fun Night** – Bre Willman reported on behalf of Jen Hayes. Chick-fil-A will be catering this event. There will be a drop box in the front office if you cannot attend. The rock can be painted at home but will still cost \$5. We could move the date of this event if necessary.

- c. **Yankee Candle** – Erin Gulden reported that LPA is only getting a 35% cut from this fundraiser. The total profit is \$1,451.21. When orders come in, kids will get their prizes.

7. **Old Business**—Erin Bragg reported that receipts from Box tops totaled \$165 (this was the last opportunity to send them in for this school year). There are still physical box tops. The next round will not go in until November. We made our goal.

8. **New business**—There is no new business.

9. **Next Meeting** – The next PTO meeting is scheduled for April 9 at 10 am.

10. **Adjournment.** Melissa Woody adjourned the meeting at 10:27 AM.