

**Liberty Pines Academy PTO Minutes**  
**January 9, 2020**

1. **Welcome/Call to Order:** Melissa Woody called the meeting to order at 10:00 AM.

2. **Attendance:** Stephanie Cross, Elizabeth Haas, Erin Gulden, Shannon Valentine, Erin Bragg, Melissa Woody, Robyn Cebulko, Gayle Cormier, and Elaina Sinner.

3. **Approval of Minutes:** Erin Bragg motioned to approve the December meeting minutes. Stephanie Cross seconded the motion and all present were in favor.

4. **Sunshine Chair:** Stephanie Cross' quote of the month is: "Wishing you and everyone love and laughter in the New Year."

**5. Principal's and Officers' Reports**

a) **Principal's Report** – Mrs. Haas reported the following on behalf of Mrs. Hemingway:

- a. Mrs. Haas shared with all present a slideshow of the construction progress of the new grades 3-5 building. The walls have been raised since the holiday break.
- b. Karen Humphries, an amazing 8<sup>th</sup> grade science teacher at LPA, moved to Georgia as her husband was transferred for work. Her lesson plans were so good they were shared with whole district. Johnny James will serve as a long-term substitute. He has indicated that he is interested in a full-time teaching position.
- c. PTO gave a mid-year check at our last meeting. The funds will be used first for Ipads, then to fund a new grades 3-5 playground. As it happened, the playground vendor was on site that same day and had a sale on a playground set. Mrs. Hemingway was able to secure one of the playground sets until we can afford the installation, rubber mulch and covering. The playground vendor will hold it in their warehouse for us until that time. Mrs. Haas shared a picture of the set. It has several slides, is partially covered, and has a capacity of 40 to 50. This grades 3-5 playground will not likely be installed until the fall because the county approval process is a long one. The grades K-2 playground is being installed on Monday.

- b) **President** – Melissa Woody reported on the following:
- a. Robert Sturm, the administrator over LPA maintenance, who has been here since the school opened, has announced his retirement. He is leaving mid-January. PTO was asked if we had extra funds to do a good-bye luncheon for him and the staff. We were able to negotiate a good price for Bono's to cater a lunch for roughly 110 people. The lunch will cost approximately \$550 plus tip, so roughly \$600. We do have funds but a vote is required. Erin Bragg motioned to approve spending \$600 to have Bono's cater the lunch. Robyn Cebulko seconded the motion and all present were in favor. The luncheon will take place January 15 at 2 pm. Melissa Woody will be picking the food up and delivering it to the school.
- c) **1<sup>st</sup> VP Fundraising** –Melissa Woody reported on behalf of Bre Willman.
- a. We sold a large number of Bravoz vouchers over the holiday break. We have broken even on this fundraiser. We have 30 vouchers left if parents still wish to purchase.
  - b. With respect to the Spring Carnival, Bre has received a lot of responses from parents who can help the day of the carnival. She does not have volunteers for a planning committee yet. Laura Webb offered to coordinate the carnival games. We need more volunteers to help plan or we might need to cancel this fundraiser. The carnival is scheduled for March 27 from 5-8 pm.
- d) **2<sup>nd</sup> VP Membership** – Stephanie Cross reported that we received 2 additional PTO memberships since the last meeting, bringing us to \$7,850 total for membership. Mrs. Haas said that LPA has had a lot of new enrollments. It was suggested that we should include PTO membership forms in new student enrollment packets.

- e) **Treasurer** – Robyn Cebulko distributed the State of the Bank as of January 9, 2020. PTO started off the month with a balance of \$119,687.37. Income for the period was \$8.52. Expenses for the period were \$72,965.89, including the Board Approved School Enrichment check in the amount of \$37,000, the Boosterthon expense of \$24,048.12, and the Book Fair expense of \$11,828.96. The PTO ending balance as of January 8, 2020, was \$46,730.00. After an outstanding check clears for Boosterthon T-shirts, the new balance will be \$41,982.98.
  
- f) **Secretary** – Shannon Valentine read two notes of thanks, one from Lisa Haas and one from Luanne Small, both thanking PTO for the holiday gift of an embroidered throw.

## 6. **Committee Chair Reports**

- a) **Souper Bowl** – Erin Bragg reported for Heather Gilbert. The Souper Bowl will take place on January 30. Necessary information has been sent to Robin to prepare a sign up genius for parents to sign up to bring a crock pot of soup and also crackers. It was noted that parents need to label their crock pots and also need to remember to pick them up (the same day if possible). Melissa will get bowls with lids as many teachers take their bowls of soup home.

7. **Old Business**—There is no old business.

8. **New Business**—Robyn Cebulko scheduled the next book fair for the week of April 24-30. This will allow us to be open for Night of the Arts on Tuesday of that week. Book Fair set up is scheduled for the Thursday before due to testing on that Friday.

9. **Next PTO Meeting** – The next PTO meeting will take place on February 13 at 10:00 AM.

10. **Adjournment**—Melissa Woody adjourned the meeting at 10:29 am.