

Liberty Pines Academy PTO Minutes

July 8 2019

1. Welcome/call to order: President Melissa Woody called meeting to order at 10:10 am

2. Attendance: Gayle Cormier, Erin Gulden, Heather Gilbert, Robyn Cebulko, Melissa Woody, Christy Beebe, Traci Hemingway, Erin Bragg

3. Approval of minutes: Melissa asked if everyone had a chance to read the minutes for June's meeting and if there was any discussion. Christy Beebe motioned to approve the minutes, Erin Bragg seconded the motion and all present were in favor.

4. Principal and officer's reports

a. Principal's report: Mrs. Hemingway reported that all LPA students will have student ids that will be worn at all times. These will be used to buy lunch as well as earn points in a new behavior system that is being implemented that will allow staff to scan the id barcode. Once the new building is finished these ids will also be used to get in and out of the building. Elementary teachers will collect ids at the end of each day, but middle school students will be responsible for wearing them to and from school.

b. President:

i. Wolf greet: Melissa W reported that there has been a change in time for the middle school wolf greet. It will now be on August 8th at 6pm instead of 8am. PTO will have tables for membership, spirit wear, and boo-hoo yahoo breakfast.

ii. 2019-20 PTO calendar: Melissa reported that the calendar has been revised and will be sent out to everyone. Mrs Rogers is going to do a book fair using Follett this year. She would like to tie it in with an art event in October or November.

iii.volunteers: We still have some slots on various committees to fill for anyone looking to get involved with PTO.

c. 1st VP Fundraising: Melissa W reported for Bre Willman

i: Business partners: We have \$1500 in kind business donations already. She is still waiting to hear about early renewals.

ii: Fundraiser update: Spirit wear has been ordered and will be available at wolf greet.

d. 2nd VP Membership: Robyn reported for Stephanie Cross

i: membership form: Robyn went over the new membership form for the 2019/20 school year

ii: display: Robyn showed us a flow chart that will be made into a poster to be displayed at wolf greet and then in the front office. This chart shows where all the money PTO raises goes.

e. Treasurer:

i. State of the bank: Robyn reported that the end of June account balance was \$15,276.34. We received donations or income totaling \$85.27 and had \$332.92 in expenses. This leaves the balance at \$15,276.34 and the 2018-19 budget year is now closed

ii. Budget for 2019-2020: Robyn handed out the new budget for this school year. Our expected total income is \$130,400 and our expected expenses are \$94,095.00. Remaining money is usually given to the school to be used at Mrs. Hemingway's discretion.

f. Secretary: Erin B reported for Shannon Valentine. She read two thank you notes about teacher appreciation week. She also asked Mrs. Hemingway if she can update access to the webpage so Shannon and learn how to use it.

5. Committee Chair Reports

a. New family breakfast/Back to school luncheon: Heather Gilbert needs someone to run the new family breakfast as she has a conflict. Several people volunteers to be there. Back to school luncheon will be held in the multipurpose room. It was suggested that boxed lunches would be ideal to help with portion control that has been a problem in the past.

b. School Supplies: Melissa W reported for Marty. We had 334 boxes ordered which is an increase of 103 from last year. She will have volunteers to help sort and bring to classrooms at wolf greet.

c. Spirit wear: see 4c

6. Old Business: Erin Bragg asked if she could make a flyer to be handed out at wolf greet about the new Box Tops program. It was suggested that we also add something about amazon smile. Erin will get a flyer to Melissa by July 26.

7. New Business: none

8. Next meeting: August 15th 10 am

9. Adjourned: Melissa adjourned the meeting at 11:07