

Liberty Pines Academy PTO Minutes

December 4th, 2018

1. **Welcome /call to order:** Melissa Kramer called the meeting to order at 10:02am.
2. **Attendance:** Cathy Richter, Melissa Woody, Marty Kondal, Christy Bebee, Melissa Kramer, Robyn Cebulko, Rachel Bunnell, Traci Hemingway
3. **Approval of minutes:** Christy Bebee motioned to approve the minutes. Cathy Richter seconded the motion. All were in favor of approving November's minutes.
4. **Sunshine chair:** "Smiles are the language of love." ~ David Hare
 - a. Of the month – volunteer of the month goes to the Boosterthon Committee, Laura Webb and Erin Watt. They will share the spot. There were no student or teacher nominations.
5. Principal and officer's reports
 - a. **Principal's Report.** Updates on staff – Mrs. Mandarano moved to Seattle, WA and has resigned. We have hired a new 5th grade teacher, Susan Carr, from Duval County. She taught math and science for 7 years at Bartram Springs. Mrs. Vicki Padgett, ESE teacher, decided she liked elementary and accepted a position at Ocean Palms Elementary. In her place, we have hired Brooks Hyde, also from Duval County. He has extensive ESE experience and the knowledge he will bring is phenomenal. Love that it provides us with another positive male model. He started yesterday and will be the ESE for middle school, mostly 7th grade. We have purchased HeartMath, which is a computer program with finger probe. It helps teach kids how to control their breathing and heart rate. All teachers are getting new machines this year, program will be on it. Will roll out when all teacher machines are updated, probably before winter break. Every day after morning news show, every class will do the program, which takes about 3 minutes. There is one probe per class, and the classes will rotate who does it each day. The program is all about getting your body in sync. When you are in sync, people around you are in sync. SAC funds were used to purchase it.
 - b. **President.** We have a large amount of extra toys left over from Boosterthon. Discussion on whether we should give to the classrooms. Group decided no, that would be unfair, because those were prizes earned and that would be giving them to kids that didn't earn them. Q- Could we donate all leftover Boosterthon prizes to Osceola? Unanimous decision to donate to Osceola, they would really appreciate them.

Are we doing Boosterthon again? Kids liked it because it was outside this year, haven't heard any complaints, collection rate was ridiculously amazing. We are pretty sure Laura and Erin were willing to do it again, as they already have recommendations on how to improve for next year. Tentative date we have been given is October 22nd – 31st with the run being on the 31st. Discussion on date. What about costumes? Maybe have red ribbon week the week before and let kids dress up in costumes one of those days? Usually the biggest amount of donations come from the final evening, and that will be down if it is Halloween. Agreed we will do it again next year, but email Boosterthon back and request different dates.
 - c. **1st VP of Fundraising.** Spirit night for Papa Muphys is tomorrow night. Business partners were sent out information about Night of the Arts. Next fundraiser will be Firehouse on January 23rd.

- d. **2nd VP Membership.** Nothing.
 - e. **Treasurer.** State of the bank. Question from Mrs. Hemingway: Do we know what portion we will get from Boosterthon so we can start looking at playground equipment for 2nd - 5th grade? Last year we brought in \$40,000 and gave you \$30,000, which was 75%. Our profit was \$31,933 so 75% of that would be \$24,000. Our balance will still be \$30,000. Motion to approve \$24,000 to school from Boosterthon proceeds from Melissa Woody. Motion 2nd by Cathy Richter. All approved. Writing check now. Liberty parade expense of \$99.70 needs to go to monthly hospitality.
 - f. **Secretary.** Thank you notes.
6. Committee Chair Reports
- a. **Hospitality.** Christy Bebee – bus driver appreciation. What day will we give them shirts? One day during the last week. Staff appreciation on same day? Not the 17th, 20th...perfect. Teachers are getting wooden ornament that says 'May your day be merry and bright. Heart in middle – Love, LPA PTO.
 - b. **Holiday vendor night.** Guess it's fine, no updates. Must be all under control. Band did Chic Fil A last year, we're doing it this year. This year, PTO will organize, Band will get proceeds. Next year, organization will be shifted to Band. Chic Fil A has been added to the St. John's County Insurance company so we can now use them for any event without having to add them, drop them, etc. Forms need to be filled out for vendor night, so we need to know how many tables, chairs, trash cans, etc. Art will be available for purchase, but they're doing it themselves, not through Square 1.
 - c. **Boosterthon.** Question: Can we set up a flat donation where middle school parents can donate if they want? Some middle school parents wanted to donate this year and didn't know how. It's usually too difficult to try and accommodate middle school having a run due to their schedules plus they usually they don't want it or don't care. What about a silent disco for middle schoolers? Fortnight? Do something during their Howl Hour, but not a separate run, so as not to disrupt their schedule. Say 50 percent participation, any \$\$, and they get some type of party.
 - d. **School supplies.** Who are we going to use and profit or nonprofit. Going with First Day School Supplies. Are we going to make it a fundraiser by adding \$1 or \$2. Table discussion on making it a fundraiser. Can we do \$2 with option to donate more? Adding \$2 – yes.
 - e. **Spring Carnival.** Will gear up in January, Bre is on it. Adam is working on vendor paperwork.
7. **Old business.** none
8. **New business.** none
9. **Next Meeting:** January 8th at 10:00am. Quick meeting on January 11th at 6:00pm. We need 3 board members there, Melissa Woody and Robyn can't be there. Text Bre and see if she is available. Non present board members can attend via FaceTime.
10. **Adjourned.** Melissa Kramer adjourned the meeting at 11:00am.

