

## Liberty Pines Academy PTO Meeting Minutes

December 5, 2017

**1. Welcome-** President Melissa Kramer called the meeting to order at 10:02 am.

**2. Attendance-** Melissa Kramer, Robyn Cebulko, Erin Gulden, Cathy Richter, Edja Graunke, Melissa Woody, Bre Willman, Kelly Hite, Rachael Bunnell, Christy Beebe, Lily Bristow, Traci Hemingway, Janine Bowker, Erin Bragg

**3. Approval of Minutes-** Melissa Woody motioned to approve November 7<sup>th</sup> minutes. It was seconded by Cathy Richter and approved by all.

**4. Sunshine Chair-** Kelly Hite read a letter nominating Mr. Kirsch for Teacher of the Month. Melissa Kramer nominated Edja Graunke for volunteer of the month. All in attendance voted and Mr. Kirsch and Edja won.

**5. Principal** and officer reports

**a. Principal** – Mrs. Hemingway informed us that NJHS (National Junior Honor Society) will be doing a food drive for St Johns Cares now through December 15. St Johns Cares will pick up initial donation and Mr. Arrit volunteered to drop off any additional collections.

Tomorrow Dec 6 Bartram Trail High School will be here in the morning to talk with 8<sup>th</sup> graders about moving to high school. They will return and in the evening to speak to the parents of 8<sup>th</sup> graders.

This Thursday and Friday evening the drama department will have their play.

Next week on Tuesday Dec 12 is Night of the Arts. At 7:30 following Night of the Arts there will be a meeting for 8<sup>th</sup> grade parents regarding the upcoming Washington DC field trip.

**b. President-** nothing new to report

**c. VP Fundraising-** Melissa Woody reported that LPA made \$360 from the Papa Murphy fundraiser. This makes Papa Murphy's a bronze level business partner. Melissa also reported that 4 person committee for the spring carnival is busy getting things organized. There will be a meeting on January 18 at 8:45am in the cafeteria for volunteers.

**d. VP Membership-** Robyn Cebulko reported that she just received another \$50 other than that nothing new to report.

**e. Treasurer-** Janine Bowker reported on the state of the bank. The beginning balance from November was \$63,552.15. Income and Donations received was \$2,655.98. Expenses were \$36,742.93. Leaving us with a balance of \$29,465.20. The major expense this month being the donation of \$30,000 given to Mrs. Hemingway to purchase new laptops for k-5 classrooms.

Mrs. Hemingway informed us that due to the large size of the donation she has to get School Board approval before spending it. At this time she is waiting for the school board's approval. In the meantime she had to change her proposal from all new laptops to some laptops and some new iPads. The reason for the change is that the school received enough money from county sales tax to pay for 24 new laptop computers.

**f. Secretary-** Erin Bragg has nothing new to report

## **6. Committee Chair Reports**

**a. Holiday Vendor Night-** Takes place during the Night of the Arts. Edja reported that currently she has 5 paid vendors, 3 business partners and 2 charity vendors. In addition she has 3 vendors who rsvp'd but have not paid yet. Vendors will be able to set up from 4:30-5:30 and the event will begin at 5:30. A sign up genius for volunteer will be going out. Band/ Choir will be in the gym, vendors in the cafeteria, science fair in the hallway and wrapping paper will be available to pick up in the multi purpose room. PTO will have tables for spirit wear in the cafeteria. It was suggested that a bin be out for St Johns Cares donations as well.

\*\*at 6pm there will be a PTO General Meeting- all are welcome to attend

**b. Taxslayer Bowl-** Edja reported that last year we only sold 11 tickets. This year we sold 53 tickets for a profit of \$795.

**c. Wrapping Paper-** Erin Gulden reports that it is scheduled for delivery on the 12<sup>th</sup> and will be available to pick up at Night of the Arts. Anything not picked up then will be sent home with students.

**7. Old business-** none

**8. New business-** none

**9. Next meeting-** Will be January 16<sup>th</sup> due to the winter break and 8th grade trip to DC.

**10. Adjournment-** Melissa Kramer adjourned the meeting at 10:38 am

