

LPA PTO Meeting Minutes
August 7th, 2012

1. Welcome/Call to Order/Sunshine

Cathy Richter began the LPA PTO monthly meeting at 10:00am on August 7, 2012 in the conference room at LPA.

a. Attendance

Mrs. Thayer, Cathy Richter, Karen Taylor, Janine Bowker, Erika Williams, Diana Sarama, Kim Delaney, Meredith Carlo, Katie Gray, Carolyn Haines, Kim McCormick, Tasha Conching.

2. Approval of Minutes from August Meeting

Meeting minutes were presented from the June, June Budget and July PTO meetings. A motion to approve the minutes from the June 6th meeting was made by Kim Delaney, a motion to second was made by Meredith Carlo. A motion to approve the minutes from the June 27th budget meeting was made by Karen Taylor, a motion to second was made by Janine Bowker. A motion to approve the July 12th PTO meeting was made by Meredith Carlo, a motion to second was made by Karen Taylor. No discussion was had regarding the meeting minutes. The minutes passed unanimously.

3. Principal and Officers' Reports

a. Principal's Report – Mrs. Thayer

*LPA currently has 1,268 registered students with a total registration number of approximately 1,300 projected before the start of school. All teachers are in place for the start of the school year LPA is happy to welcome a total of 20 new staff members to the LPA family.

* Teachers and staff are busy getting ready for Wolf greeting. New text books have arrived and PTO may be asked to help process these books.

b. President – Cathy Richter

- i. PTO was very saddened to hear that Mrs. Jacobs of extended day passed away over the summer. A book will be donated to the media center in her honor. Cathy will talk to Kimberly Martin regarding picking a book.
- ii. News letter – Michelle Moore will continue to handle the PTO newsletter. The deadline for article submissions is the 25th of the month.

- iii. Creekline – the deadline for submissions for the Creekline is 8/15.
- iv. PACT - PACT Prevention Coalition is an organization in St. Johns County whose mission is to make St. Johns County a healthy, substance-free community through the reduction and prevention of alcohol and drug abuse by our youth with Prevention, Advocacy, Choices, and *Teamwork*. There will be a Town Hall Meeting on September 20th. Toren Volkmann will speak on the subject of Youth Alcohol and Drug Abuse. Anyone interested in learning more about how we can help our kids make better choices and not choose Alcohol or Drugs is invited to attend. There will be multiple assemblies during the day, the first at Nease HS (time undetermined), two at Creekside (at 1:20 & 2:10) and an evening event at Bartram HS from 7-9. We will be sending home more information as it gets closer, as well as putting the information on the website and sending it out through the HR web.
- v. Wolf Greeting
 - 1. Volunteers will be needed, please keep an eye out for a sign up genius.
 - 2. Tables - Please let Cathy Richter know if your committee requires tables for the wolf greeting.
 - 3. Packets – copies are due 8/9, assembly will be done 8/10; please let Cathy know if you are able to assist with packet assembly.

c. 1st Vice President (Fundraising) – Karen Taylor

- i. Fundraising update
 - 1. Fall Gala – Posters and tickets are being printed to have at Wolf Greeting and the menu and layout of the auctions has been set. Teacher baskets will be done again this year and all guests will receive a special treat upon leaving the event. **The Gala committee is in need of more gift cards in smaller denominations from local restaurants or stores to be used in the balloon pop event. The next gala meeting is set for early September. In addition, the event is still in need of an MC. Please contact Farrah Orr if you

have any suggestions or contacts for an MC as well as for information regarding the time and location of the next meeting.

d. **2nd Vice President (membership & volunteers)** – Kim Delaney

- i. **Sign up Genius** - Volunteers that signed up for a specific committee should be sent an e-mail to let them know they are in the system and that they will be receiving notices for other volunteer opportunities. If you need a sign-up genius sent out please contact Kim Delaney.
- ii. **Wolf Packet Assembly** – Kim will send out a sign up genius to help with this.

e. **Treasurer** – Janine Bowker

i. **Audit State of the Bank Account**

The audit of the PTO accounting books is currently in progress.

- ii. **State of the Bank Account** – The current checking account balance is \$19,957. Please see a copy of the accounting report in the minute's binder.

f. **Secretary** – Katie Gray for Erin Gulden

Nothing to report.

4. Committee Chair Reports

a. **Membership** – Kim Delaney see 3d for update

b. **School Supplies** –

*251 school supply packages were sold. Volunteers may be needed to assist in handing these packets out during Wolf Greeting.

c. **Summer Camp** – Kim McCormick -

*Basket ball has just started and is going well. There are lots of wrinkles to be ironed out for next year, but overall the program looks to be a success. Cheerleading camp will start next week and looks to be well attended.

d. **Spiritwear** - Erika Williams for Heather Lister

*PTO is trying to obtain a locking cabinet for the PTO office. Please keep the PTO door closed and locked until the locking cabinet can be purchased.

*Spiritwear needs volunteers to help on Thursday to help at the Wolf Greeting.

e. Fall Gala – Please see above.

f. Hospitality – Back to School Luncheon

*The BTS luncheon will be held on Tuesday August 14th at 11:30. Winn-Dixie has graciously donated all the beverages for the luncheon. An additional sign up genius will be sent out soon seeking additional items and volunteers. Items still needed for the event include cut up fruit and reams of computer paper. Each staff member will be given a ream of computer paper to take with them as a thank you. Please keep an eye out for a sign up genius for this event.

g. Hospitality – Tissues & Tea.

*Tissues and Tea will be addressed as soon as the Back to School Staff Luncheon is complete.

h. Entertainment Books –

*Entertainment books will be distributed to teachers on Friday 8/24. A sign up genius will be sent out for help organizing and distributing the books. Books will be sent home on 8/27.

i. Business Partners – Melissa Kramer

*Thank you to 2 tutoring clubs St. Johns Learning and Tutoring Club for donating reams of paper and various school supplies for the Back to School luncheon. Thank you also to Winn-Dixie for providing beverages and Publix for providing food for the luncheon.

*Several business partners have renewed their sponsorships.

*Pierce Orthodontics has promised to become a business partner with a donation of \$2000.

5. Old Business

6. New Business

*Next meeting –September 4th, 10:00am at LPA

7. Adjourn

Meeting was adjourned at 10:45am