

LPA PTO Meeting Minutes
October 4th, 2011

1. Welcome/Call to Order

Erika Williams began the LPA PTO monthly meeting at 10:00am on October 4, 2011 in the multi-purpose room at LPA.

a. Attendance

Mr. Kelley, Dr. Schoonover, Erika Williams, Karen Taylor, Cathy Richter, Pam Ruskin, Janine Bowker, Angela Collier, Farrah Orr, Trish Hitchcock, Kim Delaney, Anne McGillin, Petra Van der Linden, Catherine Schwarz, Katie Gray, Kim McCormick, Pam Watt, Christy Beebe, Michelle Schultz, Lori McGinnis, Tasha Conching, Carolyn Haines.

2. Approval of Minutes from August Meeting

Katie Gray presented the minutes from the September 6th PTO meeting; a motion was made by Kim Delaney to approve the minutes, a motion to second was given by Anne McGillin. The minutes passed unanimously. Katie Gray then presented the minutes from the September 7th PTO General Meeting; a motion was made by Lori McGinnis to approve the minutes, a motion to second was given by Michelle Schultz. The minutes passed unanimously.

3. Sunshine/Of the Month Nominations – Carolyn Haines

Carolyn Haines presented the nominations for Teacher/Volunteer/Student Volunteers of the Month. The following teachers were nominated: Mrs. Hoelle, Mrs. Siatka, Mrs. MacDonald, Mrs. Reichenberg, and Mrs. Miller.

The following individuals were nominated for Volunteer of the month – Petra Van der Linden, Michelle Cardinal, Tricia Burford

The following students were nominated for Student Volunteers of the month – K-4: Graison Aberly 5-8: Tim Plish, Regan Clark & Porter Collier. The winner of Teacher of the Month was Mrs. Hoelle. The winner of Volunteer of the Month was Tricia Burford. The winners of Student Volunteers of the Month were Graison Aberly (K-4) and Tim Plish (5-8).

4. Principal and Officers' Reports

a. Principal's Report – Mr. Kelley

*Mr. Kelly expressed his thanks to the PTO for the organization of the Pizza with the Principal event, there was a good turnout; however, Mr. Kelly would like to possibly change the format of this event from a onetime Pizza with the Principal event to quarterly events such as a coffee gatherings each focusing on more targeted information.

*Girls basketball is currently undefeated and is doing a fantastic job this year.

*The NJHHS induction ceremony was this morning. This was student lead ceremony and they did a great job.

*This Thursday the school is receiving official recognition for Power Library at the Media Conference in Orlando. LPA is very honored and very proud to be receiving this award.

* Mr. Kelly announced that two tutor positions have been filled and is happy to welcome them to the LPA family.

*Mr. Kelly provided information regarding a new teacher evaluation system that is being implemented at LPA as part of the Race to the Top State initiative.

*Middle grade parents are being notified that quarterly exams are coming up on Oct. 17th

* Mr. Kelly presented a list of items purchased as part of the monies received by PTO at the end of the 2010-2011 school year. These items include: 36 student computers, the expansion of end computing lab \$20,177; 2 network printers, iPod shuffles for all kindergarten classes, instructional resources including world book, discovery education, Brain Pop and Kagan training for a total of \$54,999.

b. **President** – Erika Williams

i. **Bylaws/Budget were approved**

Motions were made by Lori McGinnis and Stephanie Bradford to approve the proposed PTO operating budget for the 2011-2012 school year and the proposed changes to the ByLaws at the LPA PTO general meeting held on September 27, 2011. Motions to second were made by Lisa Thomas and Pete Richter. Both the operating budget and ByLaw changes passed unanimously.

ii. **State of the Schools Address** – October 17th at 6:30pm

Dr. Joyner is conducting the State of the Schools Address on October 17 at 6:30pm.

iii. **Night of the Arts** – October 25th at 5:00pm

The book fair will be open at 5pm. Band entertainment will start at 6pm. Mrs. Church will need some volunteers to hang artwork from the 18th to the 21st. A sign-up genius will be issued requesting volunteers.

iv. **Red Ribbon Week** – October 24th – 28th

Representatives from the National Guard will come to speak to 3rd-5th and 6th-8th graders. Appropriate books will be available for teachers to read to classes K-2. As part of Red Ribbon Week Each student will receive a "brick" which will be a pledge to sign. The signed "bricks" will then be used to create a "bridge of support" outside of the cafeteria.

v. **Other**

PTO Events Facebook page – please encourage people to post event only information.

Reminder to use the bcc option when sending group e-mail.

c. **1st Vice President** – Cathy Richter

i. **Fundraising update**

*Entertainment book prizes have been distributed.

*LPA's designated night for Winter wonderland in St. Augustine is November 29th.

ii. **Business Partners Meeting**

Cathy Richter and Christy Beebe attended a county-wide meeting for business partnerships. Lots of great information was received.

d. **2nd Vice President** – Kim Delaney

i. **Membership/Volunteers Update**

Four additional donations have been received.

1. **Sign Up Genius**

Sign-up Genius continues to work wonderfully.

2. Marquee

We are looking for a volunteer to take over the marquee duties. Please contact Kim Delaney if you are interested in helping keep the marquee up to date.

e. Treasurer – Karen Taylor

i. State of the Bank Account

The current checking account balance is \$55,535 – please see a copy of the State of the Account in the minutes binder.

f. Secretary – Katie Gray

i. Thank you notes

Letter head is in the PTO office, please let Katie know if you notice it needs to be replenished.

5. Committee Chair Reports

a. Announcements – Stephanie Bradford

A reminder that the deadline for Creekline articles is the 15th of the month.

b. Book Fair – Pam Ruskin

The Book Fair will take place from October 25th-28th. Evening hours will be held on Tuesday October 26th from 5-8pm. The theme of the book fair this year is “Reading is out of this world”. On-line ordering is available this year – a link will be put on the media center page and LPA web page.

c. FFN – Michelle Cardinal and Lori McGinnis

Pizza with the Principal was a success. Water & plates were donated by Publix. It was noted that moving forward, the student volunteers should report to the PTO FFN committee in order to be utilized more efficiently.

The next scheduled event is to be held in February and is Pizza & crafts while a Bingo night is currently scheduled for May.

d. Gator Bowl – Kim McCormick

Kick-off for Gator Bowl ticket sales has started. Ticket sales will be closed by the next PTO meeting so please talk it up with friends to promote this fun event and fundraising opportunity.

e. Holiday Vendor Night – Farrah Orr

Plans are currently underway for holiday vendor night which is scheduled for December 13th at 6pm. We are looking for vendors who would like to participate in this event. Vendors will need to provide their own table. Please e-mail Farrah at orrfamily@litestream.net

f. Hospitality – Sybil Brodeur and Meredith Carlo

A breakfast treats cart will be making its rounds to all the classrooms on October 28th at 7:45am. The Tutoring Club of St. Johns has graciously donated 1 ream of paper per teacher, which will be distributed that day as well.

g. Oktoberfest – Pam Watt

Oktoberfest was a huge success. Ticket sales reached 240 paid tickets with 20 complimentary tickets. There were 260 attendees at the event. Total revenue from the event was \$35,714 with net revenue of \$28,864. The teacher baskets were wonderful and raised a total of \$4,880 as such, \$2,440 will go directly back to the teachers in the form of School Aides gift cards which will be distributed this week. Thank you to all those who helped make this event such a success.

h. **Volunteer Coordinator** – Trish Hitchcock

*Trish Hitchcock presented the nominations for Volunteer of the Year and Student Volunteer of the Year. Nominations will be posted on the LPA website and an on-line vote will be held with the aid of Mrs. Herrington. On-line voting will be open until October 14th. Student Volunteer of the Year nominations are: Kaitlin Haines, Anika Rawal, Gavin Powell, Marshall McCormick, Regan Clark, and Porter Collier. Volunteer of the Year nominations are: – Tara Berg, Sherri Edens, Mary Kay Rogers, Theresa Olive, Tricia Burford, Lori McGinnis, Kim Delaney, Heather Lister, Kelly Markey, Petra Van der Linden, Julie Martin, and Carolyn Haines.

*It was brought up that there is a parking spot designated for Volunteer of the Month but not one for “Volunteer of the Year.” Suggestions are being requested for ideas to show our appreciation to the Volunteer of the Year. Please contact Trish with any ideas.

i. **Wiskers** – Michelle Schultz

*The winners of Wiskers were announced this morning during morning announcements and are: October: Jared H.; November: Morgan R.; December: Sammy B.; January: Ms. Southworth’s Class; February: Isabel B.; March: Kyra L.; April: Bruce W.; May: Aiden G. Each winner gets to have Whiskers for one month. Whiskers has his very own scrapbook for each winner to document all the fun had during their time together.

*Please keep ideas coming for ease of communication and paper reduction.

*Please send links to flyers to Michelle so they can be added to the website.

6. Old Business

a. PTO Office – Petra

Every group that needs one should have a box by now in the PTO office. Please remember to check the main supplies before buying more.

7. New Business

a. Playground Equipment – Catherine Schwarz

There have been several requests to improve the playground equipment for the younger grades. Mr. Kelly tries to use non PTO funds and adds a few pieces to the playground each year; however with budget cuts this may not be able to be accomplished this year. Discussion regarding PTO providing funds for playground equipment was tabled until the next meeting to allow for research to be conducted on playground equipment costs.

8. Next meeting – November 1st, 10:00am in the multi-purpose room at LPA

9. Adjourn

Meeting was adjourned at 11:48am