

LPA PTO Meeting Minutes  
February 7, 2012

**1. Welcome/Call to Order**

Cathy Richter began the LPA PTO monthly meeting at 10:03am on February 7, 2012 in the conference room at LPA.

**a. Attendance**

Mr. Kelley, Dr. Schoonover, Cathy Richter, Petra Van der Linden, Kim Delaney, Katie Gray, Michelle Cardinal, Catherine Schwarz, Marty Kondal, Sybil Brodeur, Michelle O'Halloran.

**2. Approval of Minutes from November Meeting**

Katie Gray presented the minutes from the January 10<sup>th</sup> PTO meeting; a motion was made by Michelle Cardinal to approve the minutes, a motion to second was given by Catherine Schwarz. The minutes passed unanimously.

**3. Sunshine/'of the month' nominations** – Petra Van der Linden presented the nominations for Teacher/Volunteer/Student Volunteers of the Month. The following teachers were nominated: Mrs. Wendal, Mrs. Samuels, and Mrs. Froehlich. The following individuals were nominated for Volunteer of the month: Judy Underwood, Michelle Ramey, Michelle Cardinal, and Rosanne Leary. The following students were nominated for Student Volunteers of the month: Katherine Marsella, Aubrey Ramey, and Nathan McGinnis (K-4), Riley Smith (5-8). The winner of Teacher of the Month was Mrs. Wendal. The winner of volunteer of the month was a tie between Judy Underwood & Michelle Cardinal. The winners of Student Volunteers of the Month were Nathan McGinnis (K-4) and Riley Smith (5-8).

**4. Principal and Officers' Reports**

**a. Principal's Report** – Mr. Kelley

**b.** LPA is working on setting the calendar for the next school year. The big focus right now is for FCAT preparation. After school tutoring will be starting for qualified students in 3<sup>rd</sup> – 8<sup>th</sup> grade for FCAT prep and test taking strategies. "Tech refresh" will be happening at the end this year; teacher laptops will be replaced and usable laptops will then be transitioned for student use. LPA is looking forward to Community Leader's Day on March 9<sup>th</sup>.

**c. President** – Cathy Richter for Erika Williams

- i. Creepline – Please get articles to Stephanie Bradford by 2/15; Newsletter– Please get articles to Michelle Moore no later than 2/25.
- ii. Community Leader's Day – This event is scheduled for March 9<sup>th</sup>. There are still available openings for presenters. Please contact Connie Serra or check the LPA website for required forms and more information.
- iii. 2012/2013 Calendar – After discussion it has been decided to try to move the Boosterthon fundraiser to May. Magazine sales, Dick Sporting Goods, and the St. Augustine Winter Wonderland fundraisers will not be continued next year.
- iv. Facebook – Please be reminded that the Facebook PTO Events page is for the purpose of keeping LPA families informed of PTO and other events happening within the school. In addition, it is a great way to thank our wonderful Business Partners who are so integral to the success of LPA.

We also ask that if you have serious concerns, and would like to be an active participant in our efforts to improve, you can always email the Chair of the event directly or Erika Williams and we will be happy to work with you.

- v. Nominating Committee – PTO needs to form a nominating committee. The goal is to help fill the Executive Board positions and to make sure that all of the board and committee chair positions are filled. Karen Taylor, Sybil Brodeur, Catherine Schwarz and Kim Delaney agreed to be on this committee. This committee is in compliance with the Bi-laws section 5.05. Cathy Richter will speak with Farrah Orr about chairing the committee. Cathy asked for the committee to report back at March's meeting, with their progress.
- vi. Mr. Kelly requested \$500 (Hospitality) in reimbursable funds to support our School Advisory Council's Community Leaders Day on Friday, March 9th. Funds are needed to provide food, drink, supplies (after donations), and a photo memory gift for each of our presenters. This request would also include the purchase of inexpensive T-shirts for SAC members to wear during the event. The shirts will help our presenters know who to go to for support and provide unity. On January 11, 2012 an electronic vote was initiated by Erika Williams to the Executive Committee for the approval of the unbudgeted \$500.00. Under current PTO bylaws, the Executive Committee is permitted to approve up to \$500 of unbudgeted expenses. The \$500.00 was passed unanimously by all Executive Board members. Please see supporting documentation on the minutes binder.

d. **1<sup>st</sup> Vice President** – Cathy Richter & JT from Boosterthon

i. Fundraising Update

Boosterthon is going well, we are not at the same numbers as last year but it is still going well. 71% of students have received pledges and as of the morning of Feb. 7<sup>th</sup> LPA has received a total of 1,931 pledges. If 100% of money is collected the school will net \$32,000. JT from Boosterthon was present at the meeting to explain how Boosterthon works. 52% of monies raised goes directly to the school with 48% going to Boosterthon. Boosterthon uses a majority of this money to run the program at LPA with Boosterthon making an average profit of 4.5%.

e. **2<sup>nd</sup> Vice President** – Kim Delaney

i. Volunteers Update

Fun run volunteers are all set to go. FCAT volunteers will be requested shortly.

f. **Treasurer** – Karen Taylor

i. State of the Bank Account

The current checking account balance is \$30,952.23 – please see a copy of the State of the Account in the minutes binder.

g. **Secretary** – Katie Gray

i. Thank you notes were shared.

**5. Committee Chair Reports**

a. **Boosterthon** – Michelle & Catherine – please see above

- b. **Business Partners** – Cathy (Christy Beebe) – Christy will be visiting businesses in the next couple of weeks looking for new Sponsors.
  - c. **Family Fun Night** – Scheduled for February 17<sup>th</sup>. The charity of the night is Relay for Life. An option to include a donation to Relay for Life is on the RSVP slip. A collection jar will be present at the event.
  - d. **Media Center** – Petra Van der Linden – AR parties went extremely well. Melanie will be submitting a wish list to Mr. Kelly.
- 6. **Old Business** –
  - 7. **New Business** –
  - 8. **Next meeting** – March 6<sup>th</sup>, 10:00am at LPA
  - 9. **Adjourn**- Meeting was adjourned at 11:00 am