

LPA PTO Meeting Minutes  
December 6th, 2011

1. **Welcome/Call to Order**

Erika Williams began the LPA PTO monthly meeting at 10:00am on December 6, 2011 in the conference room at LPA.

**a. Attendance**

Mr. Kelley, Dr. Schoonover, Erika Williams, Karen Taylor, Cathy Richter, Lori McGinnis, Angela Collier, Trish Hitchcock, Janine Bowker, Farrah Orr, Petra Van der Linden, Kim Delaney, Katie Gray, Christy Beebe, Tasha Conching.

2. **Approval of Minutes from November Meeting**

Katie Gray presented the minutes from the November 1<sup>st</sup> PTO meeting; a motion was made by Petra Van der Linden to approve the minutes, a motion to second was given by Lori McGinnis. The minutes passed unanimously.

3. **Sunshine/Of the Month Nominations – Carolyn Haines**

Carolyn Haines presented the nominations for Teacher/Volunteer/Student Volunteers of the Month. The following teachers were nominated: Mrs. Watson & Mrs. Williams. The following individuals were nominated for Volunteer of the month: Tasha Conching. The following students were nominated for Student Volunteers of the month: Morgan Ray, Katie Quick, Aubrey Ramey (K-4), Chad Dodson, Riley Wiltsey, Zsara Krim (5-8) The winner of Teacher of the Month and Volunteer of the Month were Mrs. Watson and Tasha Conching. The winners of Student Volunteers of the Month were Morgan Ray (K-4) and Zsara Krim (5-8).

4. **Principal and Officers' Reports**

**a. Principal's Report – Mr. Kelley**

**i. Update on playground discussion**

Suggestions were collected from grade levels regarding playground improvements. It was requested that PTO decide on how much money they are willing allocate to support playground items. From there we can price items out with included installation costs and move forward with options. It was asked whether the decision on budgeting will be made at the end of the year or earlier and whether the PTO will be responsible for allocating money or if the money should be included in the money used by Mr. Kelley at the end of the year. It was suggested to table discussion on earmarking funds until later in the spring when there is a better understanding of what funds will be available for allocation.

**b. President – Erika Williams**

**i. Holiday Vendor Night – 12/13 from 6:00-8:00pm; PLEASE COME.**

Please contact Farrah Orr if you would like to help with this event.

**ii. Clothes Closet and Paw Pats – Clothes Closet - if you have any items to**

donate (all age groups, boy and girl), would you please drop them off in the PTO office. Julie Martin has donated a storage bin for the clothing.

**Paw Pats - As you're cleaning out your drawers, if you come across any gift cards, or other items that may be a meaningful reward, please consider**

donating them to this effort. Items may be placed in the bin in the PTO office labeled "Paw Pats."

- iii. Creekline – Stephanie Bradford by 1/15; Newsletter – Michelle Moore by 1/25
  - iv. Next General Meeting – There is not currently a general meeting scheduled. It was agreed that the next general meeting will be held on Family Fun Night on February 17<sup>th</sup>.
  - v. Planning for 2012/2013 – It was suggested to see if Mrs. Herrigton can create a vote for possible fundraising activities.
  - c. Unbudgeted minigrant funds - A request for the approval of unbudgeted funds (6/7/8 grade Math Minigrant budget to be over by \$87.60) was submitted to the Executive Board by Tasha Conching. The Board approved the funds via electronic vote.
  - d. 1<sup>st</sup> Vice President – Cathy Richter
    - i. Fundraising update – please see the attached Fund Raising sheet for suggested ideas.
  - e. 2<sup>nd</sup> Vice President – Kim Delaney
    - i. Membership/Volunteers Update
      - 1. Clothes Closet – Chris Kinshin has agreed to head-up the clothes closet.
      - 2. Evening Events Coordinator – Heather Lister has agreed to be the events coordinator. She will serve as a promoter of evening events.
  - f. Treasurer – Karen Taylor
    - i. State of the Bank Account  
The current checking account balance is \$35,841.76– please see a copy of the State of the Account in the minutes binder.
  - g. Secretary – Katie Gray  
Thank you notes were shared.
5. Committee Chair Reports
- a. Minigrants – Tasha Conching; \$7,200 budgeted \$5,387 has been approved thus far. One remaining minigrant is awaiting approval.
  - b. Boosterthon – Cathy Richter; There is a planning meeting scheduled for December 9<sup>th</sup> 9am. The Boosterthon is scheduled for Jan 30-February 8<sup>th</sup> theme is epic adventure an island inspired theme centered on teamwork. A suggestion was made for the teacher money raised to be used for classroom libraries.
  - c. Holiday Vendor Night – Farrah Orr; 13 vendors will be present there is still room. 12 wreathes have been handed in thus far. Relay for Life will be selling pizza; ACB handing out water bottles.
  - d. Partners in Learning – Cathy Richter; Partners in Learning has brought in \$2,500 to date with another \$150 coming from Publix to help with the Holiday Vendor Night. There are currently 8 business partners in learning sponsors all of which are scheduled to participate in the upcoming Community Leaders Day and the spring Night of the Arts scheduled for May. The discount card is currently undergoing redesign. Beginning in January the committee will be contacting current list and new vendors to see if they would like to participate in the new

discount card. The goal is to have the new discount card available for distribution at the Wolf Greeting in August.

- e. Gator Bowl – Cathy Richter; gave away 225 tickets (74 were honor roll) raised 1,500. Prizes will be awarded for best tailgate and best dressed. Tickets should be distributed this week.
  - f. Website – Kim Delaney; a suggestion was made to create a link on the website for information contained in the Tuesday folders. After discussion it was decided that it is a great idea, however, it is too difficult for them to manage. It was suggested that a link to the flyer be made for donors.
6. Old Business
  7. New Business – Teacher of the Year – Lori McGinnis; banquet is scheduled for February 9<sup>th</sup>. There will be 36 recipients and we need to come up with a budget for gift items presented from LPA. A line item needs to be created for this expense. A motion was made by Kim Delaney to add \$200 to the ‘of the year’ budget. A motion to second was made by Petra Van Der Linden. The motion passed unanimously.
  8. Next meeting – January PTO meeting will be changed to the 10<sup>th</sup>, 10:00am at LPA
  9. Adjourn- Meeting was adjourned at 11:09am