

LPA PTO

COLLECTION OF INCOME

Date: _____

Source of Income/Event: _____

Check #	Name	Amount

CASH:

_____ \$100's = \$ _____

_____ \$ 50's = \$ _____

_____ \$ 20's = \$ _____

_____ \$ 10's = \$ _____

_____ \$ 5's = \$ _____

_____ \$ 1's = \$ _____

Coins = \$ _____

TOTALS:	
Subtotal Checks =	\$ _____
Subtotal Cash =	\$ _____
TOTAL ENCLOSED = \$ _____	

Counted By: _____ Date: _____
(Signature & Title)

Second Count: _____ Date: _____
(Signature & Title)

****Please make a copy for your records****