



# Student Transfer and Choice Options Information

## Types of Transfers

### **Programs of Choice**

Parents of high school and middle school students may request a transfer for their child to enroll in a career academy or program of choice not offered at their zoned school.

Programs of Choice include High School Career Academies, IB and AICE acceleration programs, ROTC and in middle school, a Center for the Arts program.

### **Hardship Waivers**

A student may be granted a hardship transfer when a condition or situation exists that implies an adverse or compelling circumstance or a state of misfortune unique to that student's life or a family's life situation. The situation could impact the student's ability to achieve success at their zoned school.

### **Employee Transfers**

Any parent or legal guardian employed full-time by SJCS D may request a transfer for their child to attend the school in which they work, or the school closest to their primary work location if a different grade level.

## **How to Apply**

Applications are available for each transfer option at the appropriate time on the school district's website and paper copies are available upon request.

### CONTACT US

#### **Programs of Choice**

Director: Chris Force 904-547-4870

#### **Hardship Waivers**

Director: Paul Abbatozzi 904-547-7583

#### **Controlled Open Enrollment**

Director: Denise Sumerix 904-547-7754

### **Controlled Open Enrollment (COE)**

Pursuant to HB 7029, beginning in the 2017-2018 school year, parents seeking additional choice options for their student may enroll their child in any school in the state that has not reached capacity (available seats).

A list of schools accepting COE students will be released each year. Parents will fill out an application for each school they would like their child to attend during the application window. Assignments will be made through a random lottery system. Siblings will be provided a preference in the lottery. Transfers are granted through completion of the highest grade at the school.

IEP requirements cannot be guaranteed for students accepting a transfer through COE.

#### 2017-2018 COE Schools

Durbin Creek Elementary	PV/PV Rawlings Elementary
The Webster School	Murray Middle School

### Important Things to Note

- ✓ Transportation to and from the transfer school is the responsibility of the parent or guardian.
- ✓ Transfer Applications are for the up-coming school year.
- ✓ Students who are subject to a suspension or expulsion at their zoned school are not eligible for controlled open enrollment transfers.
- ✓ Student hardships are available for residents within St. Johns County only.
- ✓ Student Hardship Transfers and Employee Transfer requests must be renewed each year.

### Transfer Timelines

<b>Career Academies/ Programs of Choice</b>	Jan. 19 – Feb. 10, 2017
<b>Employee Transfers</b>	Jan. 17 – Feb. 10, 2017
<b>Current Hardships</b>	Jan. 23 – Feb. 10, 2017
<b>Controlled Open Enrollment Lottery and Notification</b>	Feb. 13 – Mar. 10, 2017 March 13-17, 2017
<b>New Employees</b>	Beginning March 20, 2017
<b>First-Time Hardships</b>	Beginning March 20, 2017