1. Call to Order at 4:02 pm by Jackie Myers
2. Approve Minutes from November 13, 2018 meeting
	1. Motion to approve by Ashley Woolston, Melissa Sharp 2nd
3. Introductions & Welcome – Jackie Myers
	1. In Attendance: Ashley Woolston, Jin Su, Christopher Bryant, Bashyam Iyengar, Melisa Sharpe Jennifer Frank, Teresa Brazil, Emily Montford, Rich Barrett, Carrie O’Leary, Haley Floyd, Brock O’Shell, Jackie Myers
4. Old Business:
	1. Community Leaders Day (February 20th) – Jackie Myers
		1. Waiting on 2 spots to be filled, 22 people have volunteered
		2. It will be held during Middle School Howl Hour.
	2. Heart Math Update – Jackie Myers
		1. A tool that shows kids how to breathe through games, to reduce their heart rate and calm down. It has been warmly received.
		2. Rolling it out during Wonderful Wednesday. Started with Middle School, then younger grades starting with K and roll it up.
		3. Parent, Bosh, feels that the roll out is too slow for his 5th grade student. Feedback will be shared with Admin.
		4. Ms. Hemmingway will have an update next meeting as well.
5. Reports
	1. Treasurer – Chris Bryant
		1. $14,032.54 currently in the SAC account.
		2. A deposit was made since last report – will clarify what that was.
		3. Less money than planned was pulled for PE conference (approx. $500 instead of approx. $800).
	2. Administration – tabled for next meeting.
6. New Business:
	1. Needs Assessment Survey – Jackie Myers
		1. Opens Feb. 1st
			1. Purpose is to determine needs that SAC can address.
			2. Response Rate required - At least 20% from parents, 60% from faculty/staff, 40% from secondary students.
		2. Review questions
			1. Questions 1-13 align for all surveys and are mandatory.
			2. Reviewed 14-23 which were open for review and suggestions.
				1. Student Survey: Edits suggested for #14, #21, #27, #29
				2. Parents Survey: Edits suggested for #15, #16, #17, #18, #19, #20, #22, additional question regarding amount of homework per grade level
7. Next Meeting: February 12th
8. Adjournment at 4:50 pm
	1. Motion to adjourn by Ashley Woolston, Melissa Sharp 2nd