1. Call to order at 4:02 pm – Jackie Myers
2. Intros and Welcome
	1. Chair: Jackie Myers
	2. Parents: Emily Montford (new attendee with 3rd and 6th grade children at LPA), Carrie O’Leary, Bashyam Iyengar, Jin Su, Melissa Sharpe
	3. Teachers: Jackie Myers, Haley Green-Floyd, Ashley Woolston, Jennifer Frank, Teresa Brazil, LuAnne Small
	4. Administration: Mrs. Hemingway, Jessica McCool
	5. District: Brock O’Shell
3. Approval of Minutes
	1. Melissa Sharpe made motion; Brazil 2nd motion
4. Treasurer report – Mrs. Hemingway in place of Chris Bryant
	1. $9797.54 balance in SAC account, unchanged from last month
5. Old Business
	1. Community Leaders Day - Feb 20, 2019 during Howl Hour (Middle School only)
		1. Please let Ms. Myers know if there are any parent or community members interested in volunteering for Community Leaders Day
6. New Business
	1. Instructional Materials Adoption - Mathematics - Ms. McCool
		1. Link to see new materials on LPA site K-8 (each subject is reviewed every 5 years)
		2. Can petition for a certain publisher, form online if needed
		3. School decision due in one week from meeting date
		4. Hard copies of books available for viewing at district office at Fullerwood
	2. FortifyFL App for Parents – Mrs. Hemingway
		1. Email sent to all parents on 10/19/18
		2. App was created in response to Senate Bill passed after Parkland
		3. Parents can report building and grounds safety concerns through app
		4. 30 minutes window for officer to review and respond to concern
		5. Administration for each building also has 30 minutes to review and respond to any concerns about LPA
7. Administration Update – Mrs. Hemingway
	1. PE Coach Hatton – *Share the Wealth* request
		1. Coach Hatton is the K-5 Gym Teacher
		2. Elementary Coach Conference
			1. Best Practices and Standards
			2. Engaging and involved presentation of program recommendations
		3. $875.00 cost
		4. Vote will be emailed for vote due to committee representation at today’s meeting.

Follow-up on motion:

On 11/15, Jackie Myers sent an email to voting members present at the 11/13 meeting.

*Voting Results- All members voted YES to this motion via email.*

1. Membership Vote
	1. Emily Montford, parent
		1. Motion made by Bashyam Iyengar, Melissa Sharpe 2nd motion to put Emily Montford’s approval for committee up for a vote
		2. Vote tabled for email vote due to committee representation today.

Follow-up on motion:

On 11/15, Jackie Myers sent an email to voting members present at the 11/13 meeting.

*Voting Results- All members voted YES to approve membership for Emily Montford.*

1. Final Comments
	1. Committee will expect an email vote after today’s meeting describing two motions: *Share the Wealth* PE conferenceand Committee Membership for Emily Montford
	2. Hailey Floyd stated that she will be reaching out to Winn Dixie for working with LPA/SAC and will report back on this at next meeting
2. Next Meeting – Jan 15, 2019 at 4:00 pm in the Media Center
3. Adjournment at 4:22 pm – Melissa Sharpe made motion; Ashley Woolston 2nd motion