

## Liberty Pines Academy PTO Meeting Minutes

April 3, 2018

1. **Welcome/call to order-** Melissa Kramer called the meeting to order at 10:08 am
2. **Attendance-** Erin Gulden, Robyn Cebulko, Melissa Kramer, Melissa Woody, Cathy Richter, Kelly Hite, Janine Bowker, Erin Radecki, Traci Hemingway, Lily Bristow, Erin Bragg
3. **Approval of minutes-** Cathy Richter motioned to approve March Meeting minutes. Erin Gulden seconded the motion. All in attendance were in favor of approving the minutes.
4. **Sunshine chair**
  - a. **Of the month recognition-** Christy Beebe was nominated and won volunteer of the month.
5. **Principal and officer's reports**
  - a. **Principal's report-** Mrs. Hemingway reported that she met with the 6<sup>th</sup> grade team to talk about 6<sup>th</sup> grade summer venture. This is a new program to LPA where rising 6<sup>th</sup> graders can come to school for 2 days in the summer. They can ride the provided buses or be dropped off/picked up, will learn about a typical day in sixth grade, how to use lockers and locks, etc. This will be offered two different weeks. First week on Monday and Tuesday and the second week on Thursday and Friday. Students would only attend one session for the 2 days. Cost is \$35/ student. The final day they will receive a pizza lunch and a t-shirt to be worn on the first day of school.
  - b. **President-** Melissa Kramer talked about the Nights of the Arts coming up in May. There will be a short meeting at the beginning of the night where new board members will be announced. Chick fil a will be available for families to buy dinner. Funds received from this will go to Mrs. Hemingway so she may continue to provide iPads to all K-5 classrooms. While the band and chorus perform our business partners will be treated to dinner as a thank you for supporting LPA.

Melissa reported that the county requested money for "Best Practice Math Day" on April 7. This is a mini math conference being hosted by the Palencia PTO. They are asking for donations so that they can provide the teachers lunch. Mrs. Hemingway confirmed we have 8 teachers attending this. Our PTO agreed to donate \$100 to the Palencia PTO for the event.

  - c. **1<sup>st</sup> VP Fundraising-** Melissa Woody reported that the carnival is this Sunday April 8<sup>th</sup>. We are watching the weather hoping for a clear day. Melissa and Mrs. Hemingway will decide by early Friday morning if we need to cancel and reschedule. Possible rain date April 22<sup>nd</sup>. Wristband/ticket preorders are all set and ready to go. We made \$3800 in presales. Pizza pre orders are still coming in. There will be 30 classroom games. PTO and School coolers will be used at concession as well as one on the baseball field for water station. PTO will buy ice and use school ice as refill and backup. All money will be handled by board members. There will be \$1000 in petty cash available.
  - d. **2<sup>nd</sup> VP Membership-** nothing to report
  - e. **Treasurer-** Janine Bowker reported that our current balance is \$30,005.62 this does not include the Yankee Candle fundraiser. Most allotted budgets for the year are spent.

f. **Secretary-** Erin Bragg asked about volunteer letters for high school students working the carnival. Erin will write up 40 letters that will be available for students to pick up at the volunteer check in station as they leave the carnival.

## **6. Committee Chair Reports**

a. **Bus Driver Appreciation** is April 13. Melissa Kramer reported on behalf of Christy Beebe that gift bags were donated and will be handed out with gift cards.

b. **Hospitality- Teacher Appreciation-** Melissa Kramer reported on behalf of the committee that everything is on schedule, donations are being received, and there are no needs at this time.

c. **Nominating Committee-** Melissa Kramer reported we are still looking for a new treasurer.

d. **Spirit Wear-** Cathy Richter shared new designs that will be available for next year. The web store will open May 1-28 for preorders that will be delivered in June and passed out at Wolf greet.

e. **Spring Carnival** - see 5c

f. **Yankee Candle-** Erin Gulden reported that orders will be delivered this Wednesday and available to pick up on Thursday. We did \$9860 in sales which means LPA gets \$6420.20.

**7. Old Business-**none

**8. New Business-**none

**9. Next meetings-** April 8<sup>th</sup> General meeting 2pm at Spring Carnival

May 1<sup>st</sup> Board Meeting at 10 am

May 10<sup>th</sup> General Meeting at 6pm

**10. Adjourned-** Melissa Kramer adjourned the meeting at 11:10am