

Liberty Pines Academy PTO Meeting Minutes

March 5, 2018

1. Welcome- Melissa Kramer called the meeting to order at 10:04 am

2. Attendance- Cathy Richter, Janine Bowker, Stephanie Cross, Marty Kondal, Christy Beebe, Melissa Kramer, Erin Gulden, Melissa Woody, Erin Radecki, Traci Hemingway, LaQuita Barnhart, Melinda Howell, Erin Bragg

3. Approval of Minutes- Cathy Richter motioned to approve February's meeting minutes. Marty Kondal seconded the motion. All in attendance were in favor of approving the minutes.

4. Sunshine Chair- Melissa Kramer reported for Kelly Hite. Mrs. Corie Buettner was nominated and voted volunteer of the month. Two teachers, Mrs. O'Shell and Mrs. Johnson were nominated for teacher of the month. Mrs. O'Shell won the nomination.

5. Principal and Officer Reports

a. Principal report- Mrs. Hemingway reported that they did a campus walk through this morning to determine placement of upcoming carnival.

Middle school teachers are concerned about current way supply kits are ordered. Each teacher uses different supplies and the current lists mean they don't get some necessary items and end up with items they never use. It was suggested that they make a general list of items with a note that students will be required to purchase additional items for individual teachers. Mrs. Hemingway is going to meet with middle school teachers to see if they can somehow create a general supply list.

Mrs. Vance our middle school counselor is new to Florida and in order to get her Florida certification she must take 6 different exams that are approximately \$200 each. The school is paying for 2 of those exams and Mrs. Vance is paying for two classes as well. Mrs. Hemingway asked if there was any money in the PTO budget to cover 2 more of her tests in order to alleviate some of her costs. The PTO has a fund of \$2500 that the principal may use at her discretion. Mrs. Hemingway will pull \$400 of that to help Mrs. Vance.

b. President- Melissa Kramer

i. Nomination committee- Melissa informed us that a committee needs to be formed consisting of 2 executive board members and 3 other board members. This committee will help to find new people to fill open positions. Melissa Woody volunteered to be on the committee as well as Erin Gulden. Robyn Celbuko was also nominated to be on this committee. Melinda Howell volunteered to help as well.

ii. Transition events- This Tuesday and Wednesday are the transition nights for 5th graders moving up to 6th grade on Tuesday and rising 7th and 8th graders on Wednesday night. Chick fil a will be there to offer dinner. PTO will receive 10% of the sales. An email reminder will go out today and a power point will be sent out later this week for parents who missed the event.

c. VP Fundraising- Melissa Woody reported that Spring carnival is on schedule. They have received \$2750 in sponsorships. Popcorn and popcorn machine are being donated. There will be tables

set up for local Girl Scout, Boy Scout and Cub Scout groups. We have 25 games that will be set up. This year's location will be on the far right side of the school. All concessions will be on the basketball courts, games on the grassy area and inflatables on the baseball field. A flyer will go home tomorrow and will be posted on Facebook, the PTO page and Peachjar. The last planning meeting will be March 22nd in the cafeteria at 8:45am.

d. VP Membership-nothing new to report

e. Treasurer-Janine Bowker reported that the current balance is \$30,563.59. The beginning balance from last month was \$30,705.06. We had donations/income of \$14,306.42 and expenses of \$14,447.89.

f. Secretary- nothing to report

6. Committee Chair reports

a. Hospitality- Christy reported that Teacher Appreciation is going well and in the final stages of planning. It was decided that we will not decorate doors this year because it is too difficult with the portables. We will just focus on celebrating the teachers. Since there will be state testing going on the week of teacher appreciation, Mrs. Hemingway asked that we limit volunteers to just Christy, Anna and two additional people.

b. School Supplies-Marty reported that things are on target. She will coordinate with Mrs. Hemingway regarding changes to the middle school supply lists.

c. Spring Carnival- see 5c

d. Yankee candle- Erin Gulden reported that it is up and running this week.

7. Old Business- The March 1st submission for box tops was \$711.50. Third quarter winner was Mrs. Longowski's class.

8. New Business- none

9. Next meeting- April 3rd 10am

10. Adjournment- Melissa adjourned the meeting at 10:49am