

LPA PTO Meeting Minutes
May 1, 2012

1. **Welcome/Call to Order**

Erika Williams began the LPA PTO monthly meeting at 10:00am on May 1, 2012 in the conference room at LPA.

a. **Attendance**

Mr. Kelley, Mrs. Thayer, Dr. Schoonover, Erika Williams, Cathy Richter, Karen Taylor, Carolyn Haines, Emily Headley, Melissa Kramer, Pam Watt, Katie Gray, Petra Van der Linden, Erin Gulden, Michelle Shultz, Angela Collier, Christy Beebe, Meredith Carlo, Sybil Brodeur, Marty Kondal, Diana Sarama, Catherine Schwarz, and Janine Bowker.

2. **Approval of Minutes from November Meeting**

Katie Gray presented the minutes from the April 10th PTO meeting; a motion was made by Cathy Richter to approve the minutes, a motion to second was given by Marty Kondal. The minutes passed unanimously.

3. **Sunshine/'of the month' nominations** – Carolyn Haines presented the nominations for Teacher/Volunteer/Student of the Month. The following staff members were nominated: Mrs. Langowski, Kimberly Martin, Mrs. Siatka. The following individuals were nominated for Volunteer of the month: Jennifer Bozman and Dana DeRoin. The following students were nominated for Student of the month: Chad Dodson, Matthew Archibald, and Lauren Holmes (K-4), Jeff Kennett (5-8). The winner of Teacher of the Month was Kimberly Martin. The winner of volunteer of the month was Jennifer Bozman. The winners of Student of the Month were Lauren Holmes (K-4) and Jeff Kennett (5-8).

4. **Principal and Officers' Reports**

- a. **Principal** – Busy planning for the end of this year and the beginning of next year. Budget planning and scheduling continue to move forward in an effort to have the start of the school year run smoothly. Wednesday afternoon at 2:45 will be an informational meeting regarding the transition of Principals. This is an opportunity to present your ideas and concerns for the new leadership at LPA. Everyone is welcome and is encouraged to attend.

b. **President** –Erika Williams

- i. **Creekline** – Please get articles to Stephanie Bradford by 5/15; Newsletter– The release of the May Newsletter has been pushed back to 5/21. This will be the last Newsletter of the year. Please get articles to Michelle Moore no later than 5/14.
- ii. **General Meeting** tonight at 6pm.
- iii. **Summer Sports Camp** – The opportunity has arose for LPA PTO to act as the sponsor of two sports camps via the St. Johns Athletic Academy (SJAA). SJAA is a sports camp that will be offered at LPA during the last two weeks of summer vacation in August. The first camp is a co-ed Middle School Basketball Camp offered as both a morning and afternoon sessions. PTO is being asked to provide any costs of the camps and would in turn be entitled to all of the profits. The profits would be earmarked for school improvement projects, only, to be determined by the principle and PTO Board. The second camp is a K-5 morning session Cheerleading Camp to be help the week of August 13-17. It is the understanding of the

PTO that the PTO will provide support to the cheerleading program by allowing them to run the camp fundraiser through the PTO in the hopes of being able to defray some of the costs associated with joining the LPA cheerleading program. The costs associated are outlined in a memo from Dr. Schoonover. Please see the attached memo in the minutes binder. A camp coordinator will be hired and will work with an appointed summer camp chairperson. The chairperson will be responsible for handling all monies associated with camp registrations in accordance to PTO bylaws. A motion to approve the St. Johns Academy Summer Camps was made by Petra Van der Linden. A motion to second was made by Karen Taylor. The motion to approve the SJAA summer camps passed unanimously.

- iv. Request for Funds – brief discussions were had regarding the proposed request for funds. Please see the attached breakdown for the requested funds in the minutes binder. A motion to approve the proposed requested funds for technology was made by Catherine Schwarz. A motion to second was made by Janine Bowker. The motion to pass the proposed requested funds for technology passed unanimously as of May 1, 2012. The request for Media Center funds will be discussed at the June 21st Budget Meeting and, if approved, built into the 2012-2013 budget.
- v. Boosterthon dates have been set for next school year. The kick off will be on April 29th and the fun run will be held on May 8th. This coincides with the national teacher appreciation week. As such teacher/staff appreciation week will most likely be moved.
- vi. Wrap up Forms – please get yours to Erika & Karen as soon as possible.
- c. 1st Vice President – Cathy Richter
 - i. Fundraising Update – The 1st Day School Supplies fundraiser is up and running. The deadline for ordering in June 30th.
- d. 2nd Vice President – Kim Delaney
 - i. Membership/Volunteers Update Book fair volunteers needed.
- e. Treasurer – Karen Taylor
 - i. State of the Bank Account
The current checking account balance is \$53,176.57 – please see a copy of the State of the Account in the minutes binder.
- f. Secretary – Katie Gray
 - i. Thank you notes were shared.

5. Committee Chair Reports

- a. FFN – Erika Williams for Michelle Cardinal – May 25th 6-7:30pm. Bingo, crafts and a few additional games will be the night's entertainment. Pizza & drinks will be available for purchase. Please contact Michelle Cardinal or Lori McGinnis if you are interested in volunteering.
- b. Hospitality – Sybil Brodeur – Staff appreciation week is next week May 7-11th. This year the theme is Rock n' Roll – LPA Rocks! Room parents will be decorating their teachers' door which on Friday May 4th after dismissal. Lunch for the staff will be provided on Monday. A snack cart will make rounds on Wednesday. Thursday will be a school wide dress like a rock star day. A dessert buffet will be held on Friday. We are in need of gifts for a daily chance drawing. Please contact Sybil Brodeur if you have something you can donate.
- c. Spirit Wear – New designs were revealed. Order forms are being designed.

- d. Wolf Buck Carnival - Volunteers will be needed, please keep an eye out for a sign up genius.
6. **Old Business** –The Good Will Fund will be reinstated during next year’s budget meeting. In the interim, a request for funds was made to purchase an age and subject appropriate book for the library to be dedicated in memory of the deceased loved one. A motion was made to approve the use of up to \$20 per book by Erin Gulden. A motion to second was made by Emily Headley. The motion passed unanimously.
7. **New Business** –
8. Wrap up/transition meeting – June 6th 12:00pm at LPA (lunch meeting)
9. Adjourn- Meeting was adjourned at 11:23 am