

## Liberty Pines Academy PTO Meeting Minutes

February 13, 2018

1. **Welcome** President Melissa Kramer called meeting to order at 10:01 am
2. **Attendance:** Janine Bowker, Cathy Richter, Erin Gulden, Melissa Woody, Christy Beebe, Robyn Celbulko, Melissa Kramer, Anna Neal, Kelly Hite, Traci Hemingway, Erin Bragg
3. **Approval of Minutes:** Robyn Celbulko motioned to approve the minutes from January's meeting. Melissa Woody seconded the motion. All were in favor of approving minutes.
4. **Sunshine Chair:** Kelly Hite read several "...of the month" nominations. Volunteer of the month nominations were Corey Bitner for her help with the drama department, Christy Beebe for organizing the Souper bowl for the staff, and Stephanie Cross for her work with the Box top program. Stephanie Cross was voted this month volunteer of the month.

Staff member of the month nomination for Mrs. Rogers and her help with the book fair.

### 5. Principal and Officer Reports

a. **Principal report:** Mrs. Hemingway reports they are looking at what new electives can be offered to middle school grades next year. They are also looking at adding an extra resource to the elementary grades. Specifically she wants to add a STEM class where fun science and technology lessons would be taught.

There is a meeting with 8<sup>th</sup> graders tomorrow to go over expectations for the rest of the school year as it seems 8<sup>th</sup> grade-it is has hit early. They will be talking to the 8<sup>th</sup> graders about Grad venture. This is a day at Universal Studios where the park is closed to everyone except groups of 8<sup>th</sup> graders from Florida and Georgia. Students will arrive at 4pm and have the park until midnight. They are expected to follow school dress code. Students will enter and exit park from a backdoor so they will not have to go through City Walk. They may carry a string backpack and will be given a wristband for dinner. Cost is \$140 per student.

Upcoming 8<sup>th</sup> grade events: May 18 Grad venture, May 21 awards rehearsal, May 22 awards rehearsal followed by end of year video and time to sign yearbooks, May 23 dance, May 24 awards ceremony from 8:30-10:30 after which 8<sup>th</sup> graders will be dismissed to parents. The PTO provides a budget of \$1250 for the 8<sup>th</sup> grade dance but it is planned by the 8<sup>th</sup> grade team. Mrs. Hemingway is having Leonard's provide a photo booth. It was discussed whether the PTO should provide a second booth. The Dance will cost \$20 per student.

Mrs. Hemingway asked that since drawstring bags will not be required next year can the PTO reallocate the money originally intended to purchase bags for graduating 5<sup>th</sup> graders. She would like to use the money for a pizza graduation party instead. 5<sup>th</sup> graders will have a promotion ceremony on May 24<sup>th</sup> from 11-12:30. She stressed the importance that the 8<sup>th</sup> graders and their families leave as soon as their ceremony is over so that there is parking for the 5<sup>th</sup> grade families.

b. **President report:** Melissa Kramer informed us that March's meeting will be moved to Monday, March 5<sup>th</sup> due to testing at the school on the normal PTO meeting day.

Melissa has been contacted by company who would like to provide the school with Tuesday folders for all k-5 students next year free of charge. We can design the outside of the folder, Kelly Hite volunteered to be in charge of that. Basically the company makes money by contacting sponsors who then place ads on the inside of the folder. We have the right to have

or not have our school business partners contacted. The PTO decided they should have first right of refusal.

**c. VP Fundraising:** Melissa Woody says the planning phase of the carnival is going well. One big change this year will be location. Instead of being in the big field it will move to the other side where the basketball courts can be used for all concessions for easy clean up. Inflatables will be on the baseball field. Ticket pre sales will begin March 1. Hard copies of the order form will go home with k-5 students. Mrs. Hemingway will send out order form to all families via email. Currently we have \$750 confirmed sponsors so far. Kelly Hite volunteered to donate a large popcorn machine for the event. It was discussed that next year we look at maybe holding the carnival on a Friday night instead.

**d. VP Membership:** Robyn had nothing new to report

**e. Treasurer:** Janine said beginning balance this month was \$29,710.43. We had \$2,548.222 in donations or income. There was expenses totaling \$1,553.29 for a balance of \$30,705.06. This report did not include the book fair.

**f. Secretary:** Erin Bragg had nothing new to report.

## **6. Committee Chair Reports**

**a. Book Fair-** Cathy read a thank you note from Mrs. Rogers. \$16,800 was made at the book fair.

**b. Hospitality-** Christy Beebe reported that the Souper Bowl was successful. The Chick fil a donations were a huge hit. The teachers loved the bowls with lids and the individually wrapped cookies they could take for later.

**c. Hospitality-** Anna Neal reported that planning for Teacher appreciation week is ahead of schedule.

**d. School Supplies:** Melissa Kramer reported that the multi-purpose room will be used for pick up this year. Marty is getting volunteers from the BTHS golf and swim teams to help with organizing and distributing.

**e. Spring Carnival:** Planning is going well. They would like a list of Blessings in a Backpack families so that they can provide them with free wristbands and 20 tickets.

**f. Yankee Candle-** Erin G reports that flyers will go home on March 2. Fundraiser is week of March 4-9

**7. Old Business:** Mrs Hemingway said that the National Junior Honor Society's Pancake breakfast made \$500 to be donated to Osceola ES. In addition \$570 was made at our Birdies for Blessings event. This money will also go to Osceola ES. Their principal will put the money in a fund she can use to help families in need, whether it's paying a utility bill, giving a family a gas card or buying groceries.

**8. New Business** Cathy Richter asked what everyone thought about spirit wear possibly being sold at carnival or just hanging on to left overs to sell at a reduced price next year. It was decided to hold it for next year.

**9. Next meeting** is Monday March 5 at 10 am

**10. Adjourned** at 10:55 am