



Important
Information

Extended Day Reminders

2018-2019

Drop Off

Extended Day morning hours are from 6:30-8:00am. For safety reasons, parents must escort students to the bus loop doors and check them in with an Extended Day staff member. Students will be released at 8:10am to their classroom or to breakfast. Kindergarten and 1st grade students will be walked to their classroom by an Extended Day staff member.

*Please be advised that students dropped off after 8:00am will need to be dropped off at Parent Pick-up line.

Pick Up

Extended Day afternoon hours are from 2:50-6:00pm M, T, Th., Fr. and from 1:50-6:00pm on Wednesdays. The Extended Day pick-up desk is located inside the door of the covered walkway to the left of the front office (parent pick-up side). Parents are required to enter the building and sign-out their children. For the safety of your children, please remember to always have your **ID** with you for verification purposes.

Payments

All monthly payments are **due** on the **25th** of each month and will be considered **late after** the **1st**. There is a **five dollar** late fee per week.

Payments can be made the following: **Cash**, **Checks**-personal or sent from your bank (if check is coming from the bank it still must be received by due date), **Money Orders** and **SchoolPay** (highly recommend).